

F.No : IG/Admn(CDN)/Hosp/ 2015/5667  
Dated ; June,2016

Dr.Mr.Jyotirmaya Panda,  
Chief Operating officer  
Hi-Tech Medical College & Hospital  
Health Park, Pandara  
Bhubaneswar-25

**Subject : Empanelment of Hi-Tech Medical College & Hospital**

Sir

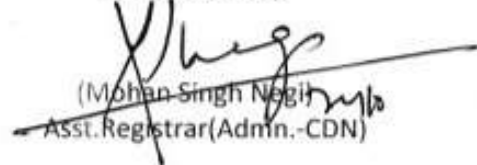
Kindly refer to your hospital offer to IGNOU for empanelment at **Prevailing CGHS rates** on all OPD/IPD treatments available in the Hospital which includes, consultation, room rent, investigation, procedures etc., **on cash basis**.

The university has decided for empanelment of your Hospital for a period of one year w.e.f. 20.6.2016 to 19.6.2017 as per MoU signed and submitted to IGNOU for treatment of IGNOU employees, their dependent family members / retired employees. You are requested to kindly update the hospital records so that our employees can avail treatment as per agreed terms. A copy of MoU duly countersigned by Registrar, IGNOU is also enclosed for records.

In anticipation of long and fruitful association with you. For further information/query kindly contact the undersigned on Phone no.011-29571415 or 011-29571421.

Thanking you,

Yours sincerely,

  
(Mohan Singh Negi)  
Asst.Registrar(Admn.-CDN)

Encl : Copy of MoU enclosed

Copy to : The Regional Director, RC Bhubaneswar -For kind information



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### Memorandum of Understanding

The Memorandum of Understanding (MoU) has been made on 20-6-16 between Hi-Tech Medical College & Hospital, Bhubaneswar under Vigyan Bharati Charitable Trust having its registered office at Health Park, Pandara, P.O- G.G.P Colony, Rasulgarh, Bhubaneswar - 751025 (Hospital) established in 2004 (Date of Establishment), having represented by its (Mr. Jyotirmaya Panda, Chief Operating Officer) of the authorized signatory) here in after referred to as "Hospital", which expression shall unless repugnant to the context of meaning thereof include its successors, and permitted assignees) of the **First Party**.

AND

Indira Gandhi National Open University, Maidan Garhi, New Delhi- 110068, a Central University established by an Act of Parliament- Act no 50 of 1985, having its head quarter at Maidan Garhi, New Delhi- 110068 and represented by its Registrar, (here in after referred to as "University", which expression shall unless repugnant to the context of meaning thereof include its successors, and permitted assignees) of the **Second Party**.

  
Chief Operating Officer  
Hi-Tech Medical College & Hospital  
Healthpark, Rasulgarh  
Bhubaneswar-25

  
सुधीर बुढाकोटी / Sudhir Budakoti  
कुलसचिव (प्रशासन) / Registrar (Admn.)  
इन्दिरा गाँधी राष्ट्रीय मुक्त विश्वविद्यालय  
Indira Gandhi National Open University  
मैदान गढ़ी, नई दिल्ली-68  
Maidan Garhi, New Delhi-68

## 1. SCOPE


- i. This MoU is effective upon the date of signing by the parties concerned and will remain in force for a period of one year with effect from the last date of signing the Agreement. On mutual Consent the same may be extended for a further period, in writing.
- ii. This Agreement can be terminated by either party by giving one month written notice. The termination of the MoU will not jeopardize the employees of the University as patients in the Hospitals who may be undergoing the treatment at the time of termination.
- iii. Any services not specifically itemized in this agreement will be subject to separate discussion, agreement and terms and conditions, agreed upon in writing.
- iv. If either the Hospital or the University has difficulties in fulfilling the agreement, they must inform the other party and explore together alternative ways of meeting the agreement.


## 2. OBJECTIVE

The objective of this Mou is to provide quality medical services to the employees of IGNOU (regular as well as retired employees) and their dependants as and when they are required to have indoor treatment, diagnostic procedures and OPD consultation at the Hospital.

## 3. RIGHTS AND RESPONSIBILITIES

- I. The responsibilities of the hospital will be to provide the medical services for indoor treatment, Out Patient Department (OPD) and Emergency facilities to the employees and their dependants (regular as well as retired employees) of IGNOU as per the standard and quality of treatment set-forth in the Certificates as signed by the Hospital Authority which is placed in Attachment-I.
- II. The rates and charges for the above medical facilities including diagnostic and other similar tests/ X-rays etc. will be as per the schedule of rates and charges as provided in Attachment-II and shall remain in force for the period of one year from the date of signing of this agreement.  
  
No request for revision of rates will be entertained within this period. The Hospital will facilitate the employees and/ or his/ her dependents for availing the services on production of the IGNOU identity card/ Health Card..
- III. The Hospital will inform the University about the cases of indoor patients where the treatment in the Hospital may require to continue beyond 10 days along with a status report about the patient.
- IV. Utmost economy should be exercised while presenting all forms of treatment where cheaper medicines of equal therapeutic value are available, only these should be prescribed.
- V. The Hospital will enclose all bills relating to the treatment as per the schedules of rates/ charges/ procedures agreed upon between the parties after authentication and Certification by the authorized Medical Officer/ Superintendent along with the Discharge Certificates/ Order.

  
Chief Operating Officer  
Hi-Tech Medical College & Hospital  
Healthpark, Raipurgarh  
Bhubaneswar-25

  
सुधीर बुडाकोटी / Sudhir Budakoti  
रेगिस्ट्रार (प्रशासन) / Registrar (Admin.)  
इंदिरा गांधी राष्ट्रीय मुक्त विश्वविद्यालय  
Indira Gandhi National Open University  
ब्लॉक ए.डी., नई दिल्ली-68  
Muzir Ch-2, New Delhi-68

- VI. The Hospital should not discriminate in any way against the University employees/ dependents receiving treatment/ undergoing tests, etc. in the hospital as compared to any other patient.
- VII. The Hospital shall provide access to the medical records for review by medical and financial auditors of the University as and when necessary.
- VIII. The Hospital will pay damages to the beneficiaries, if any injury, loss of part or death occurs due to gross negligence, or due to transfusion of improperly checked blood, if such injuries occur in consequences of treatment/ undergoing tests, etc. in the Hospital.
- IX. Any legal liability coming out of any services rendered by the Hospital shall be dealt by the Hospital and the Hospital shall alone be responsible.
- X. In case any complaint of overcharging/ over billing, the University may, after their own enquiry, reserve the right to derecognize/ de-panel, without any notice, and without any prejudice to any other action to be taken as per law.
- XI. In order to remove the scope of any ambiguity on the point package rates, it is stated that the rate quoted for a particular procedures must be inclusive of all sub-procedures and all related procedures to complete the treatment.
- XII. All investigations regarding fitness for the surgery will be done prior to the admission for any elective procedure. For any additional procedure/ investigation outside the package rates and other than the condition for which the patient was referred for, would require the permission of the competent authority of the University.


#### 4. PAYMENT AND CONCESSIONS

- I. The Hospital will provide concessions on all billing/ charges to the employees as mentioned in Attachment- II.
- II. All bills pertaining to the expenditure involved in the treatment of the patients will be borne by the employee in the first instance and shall make payment to the Hospital at the time of discharge. On receipt of bills duly authenticated by the concerned treating Doctor and countersigned by Medical Superintendent, the expenditure will be reimbursed by IGNOU to the employee after the process and examination by the University. The Hospital concerned will facilitate in timely verification of bills.

#### 5. GENERAL PROVISIONS

- I. This MoU represents the entire and integrated agreement between the parties and super cedes all previous negotiations, representations and agreement whether written or oral.
- II. The parties do not intend to create in any other or entity, the status of third party beneficiary and this MoU shall not be construed so as to create such status. The rights, duties and obligations contained in this MoU shall operate only between the parties to this MoU. The parties to this MoU intend and agree that only parties signatory to this MoU shall have by legal or equitable right to seek to enforce this MoU to seek any remedy arising out of a party's performance or failure to perform any term or conditions of this MoU or to bring an action for the breach of this MoU. The witness where of, the parties to this MoU through their duly authorized representatives have executed this MoU on the days and dates set out below and certify that they have read, understood and agreed to the terms and conditions of this MoU as set forth herein.

  
 Chief Operating Officer  
 ... Hospital

  
 सुधीर बुडाकोटी / Sudhir Budakoti  
 कुलसचिव (प्रशासन) / Registrar (Admin.)  
 इंदिरा कीर्ति स्मृति विश्वविद्यालय

- II. (a) In case of any dispute arises between parties out of this MoU or interpretation or violations of any provision thereof, parties shall in first instance try to resolve such dispute amicably through negotiation within a period of 2 months failing which only courts at Delhi/ New Delhi will have exclusive jurisdiction to adjudicate upon the matter.
- III. The effective date of this MoU is the date of signature last affixed.
- IV. The University reserves the right to modify the terms & conditions of empanelment, contained herein without assigning any reason.
- V. No retainer ship fee will be paid by the University.
- VI. The continuance/ renewal of this agreement shall be reviewed by the University from time to time and will depend on the satisfactory performance of service rendered by the Hospital and the extent of patronage enjoyed by the University.

By the signatures below, the MoU has been executed on the day and year first set forth above.


  
 (Authorized Signatory)  
 of the Hospitaling Officer  
 Hi-Tech Medical College & Hospital  
 Healthpark, Rasulgarh  
 Bhubaneswar-25

WITNESS: - (Hospital)

1. Savanga Mohor Jena.
2. S. Rajeswari

WITNESS: - (Indira Gandhi National Open University)

- 1.
- 2.

  
 Registrar (Admin.)  
 IGNOU  
 सुधीर बुढकोष / Sudhir Budakoshi  
 डायरेक्टिव (प्रशासन) / Registrar (Admin.)  
 इन्दिरा गांधी राष्ट्रीय मुक्त विश्वविद्यालय  
 Indira Gandhi National Open University,  
 मैदान नई, नई दिल्ली-68  
 Maidan Garhi, New Delhi-68

Seal

Seal

# HI-TECH MEDICAL COLLEGE & HOSPITAL

(Under Vigyan Bharati Charitable Trust)


Health Park, Pandara, Bhubaneswar- 751025


Attachment-1

## CERTIFICATE

Certificate undertaking to be attached by authorized Head of Institute.

- It is certified that particulars regarding physical facilities and expertise of specially are correct.
- That the price has been quoted against a facility/ procedure actually available at the institution / clinic.
- That if any information is found to be untrue, the Hospital/ Clinic will be liable for derecognize by the University. The institution/ clinic will be liable to pay compensation for any financial loss caused to IGNOU or physical injuries caused to the beneficiaries.
- That the rates quoted is valid for two years from the date of signing of MoU.
- That the Hospital/ Clinic undertakes medico-legal responsibility if any injury, loss or part or death occurs due to gross negligence or due to transfusion of improperly checked blood, if such injuries occurred in consequences of treatment in the Hospital/ Clinic.

  
**Head/ Medical Superintendent or  
Authorized Officer of the Hospital/ Clinic**  
Chief Operating Officer  
Hi-Tech Medical College & Hospital  
Healthpark, Rasulpurh  
Bhubaneswar-25

  
सुधीर कुंवर / Sudhir Kumar  
कुलसचिव (अध्यापन) / Registrar (Admin.)  
इन्दिरा गांधी राष्ट्रीय मुक्त विश्वविद्यालय  
Indira Gandhi National Open University  
बिहार रोड, नई दिल्ली-68  
Maidan Garhi, New Delhi-68

# HI-TECH MEDICAL COLLEGE & HOSPITAL

(Under Vigyan Bharati Charitable Trust)  
Health Park, Pandara, Bhubaneswar- 751025


Attachment-II

## Schedules of Rates and Charges:

All IPD/ OPD treatments available in the Hospital for all specialities (which includes room rent, consultation, procedure, investigation etc.,) in the Hospital / Centre / Lab at prevailing CGHS rates (except medicines and consumables) on cash basis.



सुधीर बुढकोटी / Sudhir Budakoti  
इलसुविय (प्रशासन) / Registrar (Admin.)  
इन्दिरा गाँधी राष्ट्रीय मुक्त विश्वविद्यालय  
Indira Gandhi National Open University  
मैदान गढ़ी, नई दिल्ली-68  
Maidan Garhi, New Delhi-68




Head/ Medical Superintendent or  
Authorized Officer of the Hospital/ Clinic  
Chief Operating Officer  
Hi-Tech Medical College & Hospital  
Healthpark, Rasuigarh  
Bhubaneswar-25

IGNOU  
NEW DELHI- 68

Registration form for empanelment of Hospitals/ Labs/ Clinics

The registration form duly filled in all respects along with copies of necessary certificates and fee of Rs. 500/- (Non-Refundable) in the form of bank draft drawn in favor of 'IGNOU' payable at New Delhi should be submitted along with the signed MoU to Dy. Registrar (Admn-Cdn), IGNOU, Room. No. 15, Block.4, Maidan Garhi, New Delhi- 110068.

1. Name of the Hospital/ Lab/ Clinic: Hi-Tech Medical College & Hospital, Bhubaneswar
2. Address with Phone Numbers : Health Park, Pandara, P.O- G.G.P Colony, Rasulgarh, Bhubaneswar - 751025
3. Whether Hospital is registered / Approved by Government if yes, Registration No. : YES (345/04)
4. Nature of Hospital (whether Govt. /Semi-Govt./ Private/ Charitable) : Vigyan Bharati Charitable Trust, Bhubaneswar
5. Facilities available : All Speciality / Superspeciality services both in Indoor and Outdoor.
6. Treatment list : As Refer Attachment- II (Rate Chart of CGHS, BBSR (2014) and Rate Chart of Hi-Tech Hospital
7. Any other information that the Hospital may like to give : The Medical College is running PG (MD/MS courses both in Clinical and Non-Clinical) departments. The Hospital is NABH Recommended, ISO certification, Clinical trials being conducted and various Research activities are also going on
8. Name of the Officer In charge : Jyotirmaya Panda, Chief Operating Officer

  
सुधीर बुढकोटी / Sudhir Budakoti  
कुलसचिव (प्रशासन) / Registrar (Admn.)  
इन्दिरा गांधी राष्ट्रीय मुक्त विश्वविद्यालय  
Indira Gandhi National Open University  
मैदान गरी, नई दिल्ली-68  
Maidan Garhi, New Delhi-68

  
Signature of authorized signatory  
of the Hospital  
Name & Seal.  
Chief Operating Officer  
Hi-Tech Medical College & Hospital  
Healthpark, Rasulgarh  
Bhubaneswar-25

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